

**INSTRUCTIONS FOR FORM GID-17A
(MUNICIPAL LICENSE FEES FORM)**

1. The credit for municipal license fees paid is available only to Life and A&S companies and HMOs. License fees claimed on Form GID-12 must be supported by this form. It is not sufficient to say, "See attached schedule." If a municipality is not listed on this form, do not claim any license fee(s) paid to the municipality. County license fees are not allowed to be claimed.
2. **Column C** – Place the appropriate number on the correct line for each municipality in which the company wrote business and to which a license fee(s) was paid for the privilege of writing such business.
3. **Column D** – If you are claiming license fees which were paid during 2003, but which apply to years other than 2003, please note the years claimed and amounts claimed for each year. Be sure that fees have not been claimed in prior years.
4. **Column E** – Calculate the total amount of license fees paid by multiplying the amount in column C by the amount in column B. If you paid more to the municipality than they were allowed to charge, you must contact the municipality regarding the discrepancy. **You may not claim more than the amount shown in column B for each municipal license fee.**
5. Total the amount of license fees paid during 2003. Transfer this amount to Line 7 on Form GID-12 (Annual Premium Tax Return)
6. Complete information in the bottom section of the form. Form must be signed and notarized. Incomplete forms will be returned.

**NOTE: If you have any questions regarding
the completion of this form, please call
(404) 656-7553.**

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